



**van hall
larenstein**
university of applied sciences

Van Hall Larenstein Study Choice check regulation

Valid from 1 January 2018.

Content of the Study Choice check

The Van Hall Larenstein Study Choice check consists of two parts, 1. an online questionnaire and 2. a Study Choice consultation.

All prospective students who apply - both before and after 1 May - for a full-time study programme (Associate Degree or Bachelor's programme, with the exception of Erasmus, Baramati, YAU and Sichuan university students) at Van Hall Larenstein must complete the online questionnaire.

After they have completed the questionnaire, all prospective students will receive an email message from the institution.

This email message will contain one of the following:

1. Positive Study Choice advice. The student is welcome to continue his/her application.
2. Positive Study Choice advice, with the recommendation to follow one of the information activities offered by the institution. The student is welcome to continue his/her application.
3. An invitation to attend a Study Choice consultation.

The Study Choice consultation

A Study Choice consultation is held with students who, based on an analysis of the results of the questionnaire, appear to have an unrealistic understanding of the programme, or when there are doubts about the student's level, or the fact that his/her previous education does not match up with the chosen programme, or doubts about his/her reasons for selecting the programme. The Study Choice consultation will have no binding implications for students who applied before 1 May. After this consultation, students will receive positive or negative Study Choice advice. Students who applied after 1 May (first enrolment in Studielink (at DUO - Executive Agency of the Ministry of Education, Culture and Science)) and who receive a negative advice will not be admitted to the relevant programme for the forthcoming academic year.

Timing for Study Choice activities:

- Completion of online questionnaire : within 15 working days after application through Studielink
- Response to questionnaire by email : within 15 working days of receipt
- Appointment for Study Choice consultation: within 30 working days of the response being sent (but no later than on 1 September)
- Advice following Study Choice consultation: within two working days after the Study Choice consultation

We aim to complete the Study Choice Check before 1 September, so that a prospective student can follow the usual admission route.

After 1 September, a Study Choice Check is no longer possible for the academic year that is about to start. Individual programmes will then decide whether or not a consultation will be held with the prospective student. After 1 October, the procedure shall enter into force through the Executive Board.

Consequences of not participating in the Study Choice check without a valid reason for this

- Students who apply before 1 May and do not complete the online questionnaire are no longer entitled to Study Choice advice.
- Students who apply before 1 May and are invited to attend a Study Choice consultation and do not respond to the invitation without a valid reason, are no longer entitled to Study Choice advice.
- Students who apply after 1 May and do not complete the online questionnaire are invited to attend a Study Choice consultation.
- Students who apply after 1 May and do not respond to the invitation to attend for a Study Choice consultation without a valid reason, will not be admitted to the programme.

Valid reasons for not responding or completing the questionnaire

Valid reasons for not completing the questionnaire or not responding to the invitation to attend a Study Choice consultation are:

- illness/hospital admission;
- serious personal circumstances;
- serious circumstances within the family.

Grounds for admission after 1 May

Students who apply after 1 May and in respect of whom, based on the results of the questionnaire, there are no doubts about their level, reasoning behind or understanding of the programme may continue with their application. Students who apply after 1 May and receive positive Study Choice advice, based on the Study Choice consultation, may continue with their application.

Dispute Advisory Committee

Students who wish to object to the Study Choice advice they receive, can submit a written objection to the Dispute Advisory Committee¹. This objection can be submitted up to 6 weeks after the student being informed of the decision.

Hardship clause

In all cases not covered by this regulation, the decision is at the discretion of the Executive Board. In certain cases, the Executive Board is entitled to decide differently if application of this regulation would result in considerable injustice.

¹ Email address of the Dispute Advisory Committee: loket-klachten-geschillen@hvhl.nl.